

COVID-19 Risk Assessment

Company name: Cross Street Church

Assessment carried out by: Andrew Calvert

Date of next review: 21st June 2021

Date assessment was carried out: 1st April 2021

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Arrival at the church	Transmission by standing closer than 2 meters or touching doors or leaflets.	Doors opened by someone wearing gloves and where possible left open during services. Hand sanitising gel station at entrance. People asked to keep coats etc. with them.	Tape to show 2 meter distancing. Staggered arrival system to avoid queueing. Register in case required by Track and Trace. Sign telling people to either not touch leaflets or take them home. Low level sanitising gel for children.	Andrew	1 st September	
Narrow walkways when entering church.	Transmission due to less than 2 meter width.	One way system.				Complete

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Church services	Transmission during a service.	Seats spaced 2 meters apart except for family members and household bubbles. Seating on the platform and separate microphone for additional people taking part in the service. No singing or raised voices. Windows and doors open when possible for ventilation. 3 days minimum between services.				Complete
Toilets	Transmission due to less than 2 meters and by	Only one person at a time in the ladies' toilets.	Signs showing correct hand washing procedure.	Andrew	1 st September	

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	touching surfaces.	Soap dispensers. and disposable paper towels.				
Kidz Church and creche	People arriving late. Children and children's workers. Transmission due to less than 2 meters and touching surfaces.	Email stressing the need for punctuality to avoid people arriving as children come down from the balcony. Parents to look after their own children in the creche. Dept. of Education guidelines in Kidz Church.	Additional email	Andrew	Before services recommence.	
Leaving at the end of the service.	Transmission due to less than 2 meters and touching surfaces.	Leave as soon as possible via the side door. Hand sanitiser station at the exit.				Complete

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		<p>People to remain seated until asked to leave, starting with those closest to the exit. People to be asked to take all personal belongings with them. Parents collect children from Kidz Church at the rear fire exit.</p>				

More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/